SAMPLE Bully Free® Lesson Plans -Third Grade-



ALLAN L. BEANE, PH.D. AND LINDA BEANE

Copyright © 2009 by Allan L. Beane. All rights reserved.

No part of this publication may be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, scanning, or otherwise, except as permitted under Section 107 or 108 of the 1976 United States Copyright Act, without either the prior written permission of the publisher, or authorization through payment of the appropriate per copy fee. Requests to the publisher for permission should be addressed to the Permissions Department, Bully Free Systems, LLC, 262 Ironwood Drive, Murray, KY 42071, 270 227-0431, fax 270 753-1937; or by email abeane@bullyfree.com.

Certain pages from this book are designed for use in a classroom setting and may be customized and reproduced for classroom purposes by the schools purchasing this book. The only reproducible pages are the handouts and worksheets.

Copyright © 2009 by Allan L. Beane. All rights reserved.

The above notice must appear on all copied handouts and worksheets.

Bully Free®, Bully Free Zone®, and Bully Free Classroom® are registered trademarks of Free Spirit Publishing, Inc., Minneapolis, MN.

This free permission to copy the handouts and worksheets does not allow for systematic or large-scale reproduction, distribution, transmission, electronic reproduction, or inclusion in any publications offered for sale or used for commercial purposes—none of which may be done without prior written permission of the publisher, Bully Free Systems, LLC.

Readers should be aware that Internet Web sites offered as citations and/or sources for further information may have changed or disappeared between the time this was written and when it is read.

Limit of Liability/Disclaimer of Warranty: While the author has used his best efforts in preparing this book, he makes no representations or warranties with respect to the accuracy or completeness of the contents of this book and specifically disclaims any implied warranties of merchantability of fitness for a particular purpose. No warranty may be created or extended by sales representative or written sales materials. The advice and strategies contained herein may not be suitable for your situation. You should consult with a professional where appropriate. The author shall not be liable for any loss of profit or any other commercial damages, including but not limited to special, incidental, consequential, or other damages.

Some of the material in this book is reproduced from and/or based on *The Bully Free Classroom: Over 100 Tips and Strategies for Teachers K-8* by Allan L. Beane, Ph.D. © 1999. The material is used with permission from Free Spirit Publishing Inc., Minneapolis, MN: 1-866-703-7322; www.freespirit.com. All rights reserved.

The authors of this book claim no authorship or copyright to the poems that may appear in this book. The authors of the poems have been sited and hold sole copyright to their works. The Web sites from which the poems were retrieved are referenced. An effort was made with limited success to contact each author to obtain permission. Since students wrote some of the poems and other poems have fictitious author names, it was impossible to reach many of them. The authors of the poems are urged to contact Dr. Allan Beane at abeane@bullyfree.com.

The definitions quoted in this book were taken from the *New Webster's Dictionary* (College Edition), Delair Publishing Company, 1981.

Bully Free Systems books and products are available through the website www.bullyfree.com. To contact Bully Free Systems, LLC directly call our Customer Care Department at 270-227-0431, or fax 270-753-1937.

TABLE OF CONTENTS

| D C | | Page |
|-------------|--|------|
| | | |
| | | |
| | ments | |
| | n 101 / | |
| Lesson Plan | Record Chart. | 12 |
| CORE BUL | LY FREE LESSON PLANS | |
| Lesson C1 | How Can I Make Good Friends and Be a Good Friend? | |
| Lesson C2 | Do All Students in Our Class Feel Liked? | 25 |
| Lesson C3 | What are My Favorite Things? | 29 |
| Lesson C4 | How Can I Spread the Golden Rule? | 32 |
| Lesson C5 | What is Bullying? | 34 |
| Lesson C6 | What is a Bully Free Classroom? (Part 1) | 40 |
| Lesson C7 | What is a Bully Free Classroom? (Part 2) | 45 |
| Lesson C8 | What is a Bully Free Student Pledge? | 48 |
| Lesson C9 | What are Our Bully Free Classroom Rules? | |
| Lesson C10 | Why Choose Not to Hurt Others? | |
| Lesson C11 | Should I Report Bullying? | 61 |
| Lesson C12 | What Does Physical Bullying Look Like? | |
| Lesson C13 | What Does Verbal Bullying Look Like? | 75 |
| Lesson C14 | What Does Social Bullying Look Like? | |
| Lesson C15 | What is Cyber Bullying? What Does It Look Like? | |
| Lesson C16 | Do You Cyber Bully? | |
| Lesson C17 | What Should I Do to Prevent and Stop Cyber Bullying? | |
| Lesson C18 | What was Behavior Look Like this Past Week? | 101 |
| Lesson C19 | When and Where Have I Seen Bullying? | |
| Lesson C20 | What Should I <i>Not</i> Do When Someone Tries to Bully Me? | |
| Lesson C21 | What Should I Do When Someone Tries to Bully Me? (Part 1 – Planning to | |
| | Ahead) | 111 |
| Lesson C22 | What Should I Do When Someone Tries to Bully Me? (Part 2 – Reject Mean | |
| | Words) | 114 |
| Lesson C23 | What Should I Do When Someone Tries to Bully Me? (Part 3 – Four-Step- | |
| | STOP Method) | 117 |
| Lesson C24 | What Should I Do When Someone Tries to Bully Me? (Part 4 – Practicing | |
| | the Four-Step STOP Method) | 123 |
| Lesson C25 | What Should I Do as a Bystander? | 125 |
| Lesson C26 | What is Empathy and Why is it Important? | 129 |
| Lesson C27 | What Should I Do If I Hurt Someone? | 134 |
| Lesson C28 | Am I Sad When I Am Bullied or Others are Bullied? | 138 |
| Lesson C29 | Am I Fearful When I am Bullied or Others are Bullied? | 140 |
| Lesson C30 | What are Good Ways to Deal with Anger? (STOP-BREATHE SLOWLY- | |
| | RELAX-THINK-COUNT) | 149 |
| Lesson C31 | What is a Bully Free Bathroom? | 154 |
| Lesson C32 | What is a Bully Free Cafeteria? | 157 |
| Lesson C33 | What is a Bully Free Hallway? | |

| Lesson C34 | What is a Bully Free Playground? | 165 |
|--------------|--|-------|
| Lesson C35 | What is a Bully Free Gym? | |
| Lesson C36 | What is a Bully Free Bus? | |
| Lesson C37 | What Have I Learned? What Do I Need to Do Next? | |
| SUPPLEME | NTAL BULLY FREE LESSON PLANS | |
| Lesson S1 | Create a Class Directory or Scrapbook | 179 |
| Lesson S2 | Why Do Some Students Bully Others? | |
| Lesson S3 | What are the Facts About Bullying? | |
| Lesson S4 | Do You Remember the Different Types of Bullying? | |
| Lesson S5 | How Can I Encourage Others with Positive Comments? | |
| Lesson S6 | How to Give Compliments | |
| Lesson S7 | Examples of Compliments | |
| Lesson S8 | Practice Giving Compliments | |
| Lesson S9 | How to Accept a Compliment | |
| Lesson S10 | Practice Giving and Accepting Compliments | |
| Lesson S11 | Acts of Kindness Web. | |
| Lesson S12 | What are the Rewards for Acts of Kindness? | |
| Lesson S13 | Reading Faces – Feeling Words | |
| Lesson S14 | Feelings Jar | |
| Lesson S15 | What are Good Ways to Deal with Anger? (Part 1 – The Anger Cloud) | |
| Lesson S16 | What are Good Ways to Deal with Anger? (Part 2 – Talk Sense to Myself) | |
| Lesson S17 | What are the Behavioral Expectations in the Classroom? | |
| Lesson S18 | What are the Behavioral Expectations in the Library? | |
| Lesson S19 | What are the Behavioral Expectations During Assembly Programs? | . 221 |
| Lesson S20 | What are the Behavioral Expectations in the Bathroom? | 223 |
| Lesson S21 | What are the Behavioral Expectations in the Cafeteria? | . 226 |
| Lesson S22 | What are the Behavioral Expectations in the Hallways? | |
| Lesson S23 | What are the Behavioral Expectations in the Stairwells? | 230 |
| Lesson S24 | What is a Bully Free Stairwell? | 232 |
| Lesson S25 | What are the Behavioral Expectations on the Playground? (Part 1) | 235 |
| Lesson S26 | What are the Behavioral Expectations on the Playground? (Part 2) | 237 |
| Lesson S27 | Planning for Recess to Avoid Bullying | 239 |
| Lesson S28 | Behavioral Expectations During Dismissal | 242 |
| Lesson S29 | Behavioral Expectations While Waiting for the Bus (After School) | . 244 |
| Lesson S30 | Behavioral Expectations on the Bus (Part 1) | . 246 |
| Lesson S31 | Behavioral Expectations on the Bus (Part 2) | . 249 |
| Lesson S32 | Do You Want to Celebrate – Have a Party? | 251 |
| References | | 252 |
| About the Au | uthors | 253 |

PREFACE

Several years ago, the pain of being bullied visited our home. When our son, Curtis, was in seventh grade, he was bullied and eventually isolated by several students. My wife and I decided to transfer him to another school system. He found acceptance and a sense of belonging at the new middle school. Then at age fifteen, Curtis was in a car accident that changed his life.

My wife and I had to give the surgeons permission to remove two fingers and one-third of his right hand. He had two other fingers repaired and one rebuilt. When he went back to school, many of his classmates encouraged and supported him. But many were cruel to him. Once again, I asked myself, "How can kids be so cruel?" There was a cry from within me for answers. I wanted to know if I could stop cruelty from developing, and I wanted to stop it after it had already developed.

There was also a cry from within my son, and it was deeper and more intense than mine. The bullying had a tremendous impact on his self-esteem, confidence and emotional health even into his adult years. At the age of twenty-three, he suffered from depression and anxiety. He developed posttraumatic stress from the car wreck and the persistent bullying. He also sought the company of the wrong people. They convinced him to escape his depression, anxiety and emotional pain by taking an illegal drug, METH. He had a heart problem that no one knew about, and the drug killed him.

Now you understand why I am passionate about preventing and stopping bullying and why I am writing this book for you. I understand the pain expressed by children who are bullied and the heartache their parents experience. I want to stop the pain. I also have witnessed the frustration of professionals who seek to prevent and stop bullying. They have a tremendous need for resources designed to help them prevent and stop bullying.

In response to my son's bullying, I wrote my first book, *The Bully Free Classroom*. I wrote this book because I do not want any student to experience what our son did. I especially do not want them to take the path he took. After his death, my wife, Linda, and I wrote several books and developed numerous other materials and resources (bracelets, brochures, posters and others) that now make up the Bully Free Program. Thousands of schools in the United States and other countries now use our materials and resources. Linda and I work full time helping schools implement the Bully Free Program. We have dedicated the rest of our lives to preventing and stopping bullying. Our efforts have expanded into presenting school assembly programs, presenting to parents, training school personnel and training others who work with young people. Visit our Website www.bullyfree.com for more information.

Bullying can be found in every neighborhood, school system and school. To prevent and reduce it requires a systematic effort in each school. Ideally, there will be a school system wide commitment to preventing and stopping bullying. There must be adult involvement, including parents and others in the community. But this kind of commitment doesn't always exist. I have actually had school superintendents tell me that bullying didn't exist in their school system. Adults denying that bullying exists or ignoring bullying is the worst thing that can happen to children, a school, and a community. When adults harness the energy of school personnel, parents, community representatives and children, bullying can be prevented and stopped, or at least significantly reduced. I often wonder if we can ever eliminate it—considering the nature of human beings. However, I am extremely hopeful. Using this book is the first step toward making that a reality. Please keep in mind that an effective anti-bullying program has several components. No single book or strategy is adequate by itself to prevent and stop bullying.

I hope you find this book informative and helpful. -

Allan L. Beane

DEDICATION

This book is dedicated to our son, Curtis Allan Beane, who was bullied in seventh grade and high school. It is also dedicated to our daughter, Christy Turner; our son-in-law, Mike; and our grandchildren, Emily Grace Turner, Sarah Gail Turner, Jacob Allan Turner and Jimmy Andrew Turner. They have been a light in the darkness caused by Curtis's death. We hope this book, and those who use it, will bring light into the darkness of students who are bullied.

- Allan and Linda Beane

ACKNOWLEDGMENTS

Grateful thanks are offered to everyone who has helped by providing advice, information and suggestions during the preparation of this book. Special thanks are offered to Ms. Eleanor Mills Spry, Assistant Superintendent of the Murray Independent Schools System, Ms. Janet Caldwell, Principal of Murray Elementary School and the school's personnel. Special thanks are also offered to Ms. Sharon Morgan, professional development coordinator for the Constellation School District, Parma, Ohio and other school personnel of her school district. We would also like to thank Ms. Margaret Cook, Principal of North Calloway Elementary School, and her school's personnel for their tremendous insight and excellent contribution to the content of these lessons. We also wish to thank Lauren Murphy and Claudia Rohling, authors of *A Leader's Guide to Just Because I Am* and *A Leader's Guide to We Can Get Along: A Child's Book of Choices.* (Free Spirit Publishing Company, 217 Fifth Avenue North, Suite 200, Minneapolis, MN 55401-1299) for letting me use some of their ideas.

INTRODUCTION

As a teacher or counselor, you will find this book a powerful instructional anti-bullying resource with an excellent scope and sequence of lesson plans. They purposefully have a heavy focus on anti-bullying content. The lessons were developed by teachers for teachers over a two-year period. They were field-tested in over 20 schools in the United States.

The lesson plans in this book are designed to create a supportive, caring, peaceful and safe classroom and school. They are designed to help you establish an environment where students and adults feel psychologically, emotionally and physically safe. They help students who are bullied cope with their feelings and with the bullying, as well as encourage bullies to stop mistreating others. Many of the lessons are designed to empower bystanders and to teach them to play a major role in preventing and stopping bullying. Students can be powerful change agents in their classrooms and their school.

Help create a Bully Free classroom and school today by systematically implementing the lesson plans in this book.

Core and Supplemental Lesson Plans

Your goal is to teach at least one lesson each week. If possible, all of the teachers at the same grade level should teach the same lesson(s) each week, at the same time on the same day. This will prevent students from getting the same lessons from different teachers. The lesson plans have been divided into two categories: *Core Bully Free Lesson Plans* and *Supplemental Bully Free Lesson Plans*. The core plans are considered essential. The supplemental lesson plans can be used if you wish to teach more than one each week or wish to target specific problem areas. Since the lesson plans are very interactive, during the field testing of the lesson plans it was discovered the time required to teach the lessons varied from one teacher and class to another. However, you can assume they are 30 to 45 minutes in length.

Description of Lesson Components and Elements

You may adapt these lessons to meet the needs of their students and to adhere to lesson plan policies and procedures of your school, as well as state requirements. Most of the lesson plans have six components: Learner Outcome(s); Preparation and Materials; Activities; Journaling; Parent Chat and Go Further. The associated handouts and worksheets appear at the end of the lessons.

Learner Outcome(s). This component indicates what students will learn and be able to do as a result of the lesson.

Preparation and Materials. Some of the lessons include a list of materials and supplies needed to implement the lesson plan. Included are instructions for preparing for each lesson. Sometimes this includes gathering certain materials, copying handouts and/or worksheets, making a poster, and/or writing information on the board, chart paper or electronic whiteboard.

Activities. This component of the lesson plan includes a variety of activities based on the lesson's topic. The lessons utilize principles of learning and effective teaching strategies.

Journaling. Many of the lessons end with a writing assignment that requires students to reflect upon the lesson's content. A topic is usually provided, but you may assign a different topic or have students choose their own topic related to the lesson. Students should write in a journal (notebook). If you wish for students to keep handouts and/or worksheets from the lessons in their journal, require it to be a three-ring binder or to have pockets.

Parent Chat. Some of the lessons include a brief homework assignment called Parent Chat that requires students to briefly share what they are learning through the Bully Free Lessons. Sometimes parents are asked to share their experiences and thoughts regarding the topic(s). These are provided to reinforce learning and to educate parents about bullying and the efforts of the school.

Go Further. Some of the lessons include a Go Further section that includes extension activities or activities to help maintain what the students have learned. Sometimes, strategies for preventing and stopping bullying are also suggested.

Classroom Meetings

Classroom meetings, when used in conjunction with other strategies, have been found to be effective in preventing and reducing bullying. Therefore, the Bully Free Program endorses the use of classroom meetings but asks that they be used in conjunction with the Bully Free Lesson Plans to obtain the full effectiveness of the program. Classroom meetings teach students skills such as: active listening, problem solving, giving and accepting compliments, negotiation and compromise, respect for different opinions, taking turns, patience, etc. Such meetings can also reinforce learning and help students maintain content learned through the Bully Free Lesson Plans. Even though a review is built into the lesson plans, reviewing several previous lessons in classroom meetings can prevent the common practice of covering material and then moving to new topics. Such meetings also give you an opportunity to serve as an encourager, to correct errors in thinking and to discuss bullying issues that have surfaced since the last meeting.

Classroom meetings communicate your desire that students share in the responsibility of preventing and stopping bullying. This encourages students and helps create a "telling environment" where students report bullying. Students develop a sense of ownership in the program because they are given an opportunity to share their thoughts and opinions that impact the classroom atmosphere, school culture and the behavior of others.

Guidelines for Conducting Classroom Meetings

- Once or twice a week, ask students to sit in a U-shape facing you. This will encourage them to look at you and not at each other. When they look at each other, they are more likely to use names in their stories.
- One teacher recommended adding an extra chair as a signal that others can attend the meeting and to signify inclusiveness and acceptance.
- As students sit down, note good behavior by complimenting the students. Be specific in your praise.
- Meetings with third graders are usually fifteen to thirty minutes. Teachers can determine the length of the meetings and the days to conduct the meetings.
- During the first meeting, ground rules should be established. Some ground rules are:
 - We raise our hands to get permission to speak.
 - We listen to the person speaking and do not interrupt.
 - We understand that not everyone has to speak.
 - We do not mention names, unless the teacher says it is okay.
 - We do not hurt the feelings of others.
- Time may be used to get to know each other and plan projects.
- At the beginning of each meeting, the teacher should tell students the purpose of the meeting.
- Time can also be allocated to discuss anti-bullying curriculum content and/or solve certain relational problems. Usually, no names are mentioned.
- Time may be allocated for role-playing.
- If the teacher wishes, students can suggest topics for the meetings by placing their ideas in a suggestion box or a notebook provided by the teacher for that purpose.
- Encourage discussion by asking open-ended questions.
- Ask students to raise their hand if they wish to answer a question.
- When possible, make up an activity or game that uses the content. All the students are to be on the same team not competing with each other. Also, do not call on specific students.
- At the end of each meeting, review the major points made during the meeting.

In addition to reviewing the content learned through the Bully Free Lesson Plans, classroom meetings can also be used to explore solutions to real or fictitious bullying situations. Caution should also be used in presenting a real situation where the bullied student and the student who bullies are known by students. Students who bully love the publicity. The teacher may also make up a situation or describe a situation observed outside the classroom. The following guidelines will help teachers conduct meetings focusing on bullying situations.

Guidelines for Conducting Classroom Meetings Focusing on a Bullying Situation

- Introduce the purpose of the meeting (focusing on solutions to a specific bullying situation). Please do not mention names. State what they will learn from the meeting.
- Explain the classroom meeting rules:
 - o Everyone has the right to be heard.
 - o Raise your hand to speak.
 - o Do not interrupt someone who is speaking.
 - o It is okay to disagree, but do it in a nice way.
 - o Do not use bad language.
 - Do not talk about someone (mentioning their name) in our class who is bullied or who is bullying others.
- Describe the bullying situation you made up. (It could be something you observed in the hallway, cafeteria or playground. The situation does not have to involve students in your classroom.)
- Let students ask questions to clarify information about the students and the situation. For example, they may ask you if the bully is bigger and older than the other student. Did the bullied student do something he/she shouldn't have done?
- Help students examine the details of the situation. Review the facts with them.
- Encourage the exploration of different perspectives (the victims and the bullies).
- Write their questions. If you can't answer them, you can address them later.
- Encourage discussion by asking open-ended questions. Ask questions that will help them develop sensitivity, empathy and encourage them to treat others the way they would want to be treated.
- Help students explore possible solutions. Facilitate their efforts to select the best possible solution(s). Ask them to select and rank the top three or four preferred solutions.
- When possible, use role-playing.
- At the end of the lesson, review major points and decisions made during the meeting.

Importance of Terminology

You will notice an effort in the lesson plans to avoid the terms or labels *victim* and *bullies*. It is our preference that students not be labeled. When possible, we prefer "students who are bullied" and "students who bully others." There are a few places in the lesson plans that we use the term *victim* or *victims* because we want to emphasize their victimization or abuse by others.

Additional Strategies and Activities

A wealth of additional strategies and activities can be found in *The Bully Free Classroom* (Free Spirit Publishing) by Allan L. Beane, Ph.D. and the *Bully Free Guide for Elementary Teachers and Counselors* available at www.bullyfree.com.

Professional Development and Presentations to Students and Parents

To support you in your efforts to prevent and stop bullying, you might find it helpful to contact Bully Free Systems, LLC (www.bullyfree.com) who offers presentations to students, parents and school personnel. A variety of three to six hour workshops for school personnel are also available. *Contact*: Bully Free Systems, LLC, phone: (270) 227-0431 or email abeane@bullyfree.com.

Letter to Parents

We recommend you use the following letter to parents to introduce your anti-bullying efforts and the *Parent Chats*.

Date

Dear Parent/Caregiver,

As I look back on my school days, I remember times when students were mistreated almost every day, bullied. You probably can too. Bullying has become an important topic for parents and schools to address because it is different today. It is more prevalent and more intense. It is now understood to be very destructive to the well being of students, creates unsafe schools and creates a school climate that hinders learning.

We are committed to doing something about bullying. If it's not a problem, we want to make sure it doesn't start. That's called prevention. If it is a problem, we're determined to stop it. That's called intervention.

As your child's teacher, I'm committed to prevention and intervention in my classroom. That's why I will be teaching several lessons this year about bullying. These lessons are designed to create a positive environment where everyone feels safe, accepted, a sense of belonging and valued. They also provide students with information to help them develop empathy, self-control, and skills to cope with bullying and to become bystanders who take a stand against bullying.

From time to time, I'll send home a *Parent Chat* handout related to our Bully Free lessons. You are asked to discuss with your child what is on the *Parent Chat* handout. This is a school-wide effort, therefore, each year you may see similar *Parent Chats*. We believe this repetition in content is important for your children to learn the content.

| If you have questions or concerns, I hope you will contact me personally |
|--|
| Sincerely, |
| |
| Name |
| |
| Telephone |
| |

Email Address

Lesson Plan Record Chart

To assist you in keeping track of and reporting the lessons you have taught, the following "Lesson Plan Record Chart" is provided. Space is provided for notes regarding changes you wish to make the next time you teach the lesson. This chart also serves as an accountability tool or report form. A copy of it should be given to your principal on a regular/systematic basis to report the lessons you have taught. Ask your principal to specify the desired frequency of such reporting.

Lesson Plan Record Chart (Third Grade)

| Teacher: | |
|------------|--|
| i eucher . | |

| | Lesson Plan Title | Date Completed | Notes |
|------------|--|-------------------|-------|
| CORE BUL | LY FREE LESSON PLANS | | |
| Lesson C1 | How Can I Make Good Friends and Be a Good Friend? | | |
| Lesson C2 | Do All Students in Our Class Feel Liked? | | |
| Lesson C3 | What are My Favorite Things? | | |
| Lesson C4 | How Can I Spread the Golden Rule? | | |
| Lesson C5 | What is Bullying? | | |
| Lesson C6 | What is a Bully Free Classroom? (Part 1) | | |
| Lesson C7 | What is a Bully Free Classroom? (Part 2) | | |
| Lesson C8 | What is a Bully Free Student Pledge? | | |
| Lesson C9 | What are Our Bully Free Classroom Rules? | | |
| Lesson C10 | Why Choose Not to Hurt Others? | | |
| Lesson C11 | Should I Report Bullying? | | |
| Lesson C12 | What Does Physical Bullying Look Like? | | |
| Lesson C13 | What Does Verbal Bullying Look Like? | | |
| Lesson C14 | What Does Social Bullying Look Like? | | |
| Lesson C15 | What is Cyber Bullying? What Does It Look Like? | | |
| Lesson C16 | Do You Cyber Bully? | | |
| Lesson C17 | What Should I Do to Prevent and Stop Cyber Bullying? | | |
| Lesson C18 | What was My Behavior Look Like this Past Week? | | |
| Lesson C19 | When and Where Have I Seen Bullying? | | |
| Lesson C20 | What Should I <i>Not</i> Do When Someone Tries to Bully Me? | | |
| Lesson C21 | What Should I Do When Someone Tries to Bully Me? (Part 1 – Planning to Ahead) | | |
| Lesson C22 | What Should I Do When Someone Tries to Bully Me? (Part 2 – Reject Mean Words) | | |
| Lesson C23 | What Should I Do When Someone Tries to Bully Me? (Part 3 – Four-Step-STOP Method) | | |

| | Lesson Plan Title | Date Completed | Notes |
|--------------------------------------|--|-------------------|-------|
| Lesson C24 | What Should I Do When Someone Tries to Bully Me? (Part 4 – Practicing the Four-Step STOP Method) | | |
| Lesson C25 | What Should I Do as a Bystander? | | |
| Lesson C26 | What is Empathy and Why is it Important? | | |
| Lesson C27 | What Should I Do If I Hurt Someone? | | |
| Lesson C28 | Am I Sad When I Am Bullied or Others are Bullied? | | |
| Lesson C29 | Am I Fearful When I am Bullied or Others are Bullied? | | |
| Lesson C30 | What are Good Ways to Deal with Anger? (STOP-BREATHE SLOWLY-RELAX-THINK-COUNT) | | |
| Lesson C31 | What is a Bully Free Bathroom? | | |
| Lesson C32 | What is a Bully Free Cafeteria? | | |
| Lesson C33 | What is a Bully Free Hallway? | | |
| Lesson C34 | What is a Bully Free Playground? | | |
| Lesson C35 | What is a Bully Free Gym? | | |
| Lesson C36 | What is a Bully Free Bus? | | |
| Lesson C37 | What Have I Learned? What Do I Need to Do Next? | | |
| SUPPLEMENTAL BULLY FREE LESSON PLANS | | | |
| Lesson S1 | Create a Class Directory or Scrapbook | | |
| Lesson S2 | Why Do Some Students Bully Others? | | |
| Lesson S3 | What are the Facts About Bullying? | | |
| Lesson S4 | Do You Remember the Different Types of Bullying? | | |
| Lesson S5 | How Can I Encourage Others with Positive Comments? | | |
| Lesson S6 | How to Give Compliments | | |
| Lesson S7 | Examples of Compliments | | |
| Lesson S8 | Practice Giving Compliments | | |
| Lesson S9 | How to Accept a Compliment | | |
| Lesson S10 | Practice Giving and Accepting Compliments | | |
| Lesson S11 | Acts of Kindness Web | | |

| | I N. Tu | Date | |
|------------|--|-----------|-------|
| T 012 | Lesson Plan Title | Completed | Notes |
| Lesson S12 | What are the Rewards for Acts of Kindness? | | |
| Lesson S13 | Reading Faces – Feeling Words | | |
| Lesson S14 | Feelings Jar | | |
| Lesson S15 | What are Good Ways to Deal with Anger? (Part 1 – The Anger Cloud) | | |
| Lesson S16 | What are Good Ways to Deal with Anger? (Part 2 – Talk Sense to Myself) | | |
| Lesson S17 | What are the Behavioral Expectations in the Classroom? | | |
| Lesson S18 | What are the Behavioral Expectations in the Library? | | |
| Lesson S19 | What are the Behavioral Expectations During Assembly Programs? | | |
| Lesson S20 | What are the Behavioral Expectations in the Bathroom? | | |
| Lesson S21 | What are the Behavioral Expectations in the Cafeteria? | | |
| Lesson S22 | What are the Behavioral Expectations in the Hallways? | | |
| Lesson S23 | What are the Behavioral Expectations in the Stairwells? | | |
| Lesson S24 | What is a Bully Free Stairwell? | | |
| Lesson S25 | What are the Behavioral Expectations on the Playground? (Part 1) | | |
| Lesson S26 | What are the Behavioral Expectations on the Playground? (Part 2) | | |
| Lesson S27 | Planning for Recess to Avoid Bullying | | |
| Lesson S28 | Behavioral Expectations During Dismissal | | |
| Lesson S29 | Behavioral Expectations While Waiting for the Bus (After School) | | |
| Lesson S30 | Behavioral Expectations on the Bus (Part 1) | | |
| Lesson S31 | Behavioral Expectations on the Bus (Part 2) | | |
| Lesson S32 | Do You Want to Celebrate – Have a Party? | | |

LESSON C13

What Does Verbal Bullying Look Like?

Learner Outcomes:

By the end of this lesson students will be able to:

describe examples of verbal bullying.

identify feelings they could have when verbally bullied.

verbalize their understanding that they should not verbally bully.

identify feelings someone might have when they verbally bully them.

provide emotional support to students who are verbally bullied.

discuss the importance of guarding their tongues.

verbalize the importance of having kind (sweet) words to say rather than mean (sour/bitter) words.

discuss the steps to take when they are verbally bullied.

discuss the steps to take as bystanders when someone is bullied.

Preparation and Materials:

- Copy the handout "Verbal Bullying" for each student. If you wish make a poster. (*Note*: Add hurtful comments you have heard third graders make.)
- Copy the handout "How Does It Feel to Be Verbally Bullied?" for each student.
- Copy the short story "The Bully Who Only Talked" and the short story worksheet for each student.
- Large lemon cut in half or use sour candy and sweet candy (*Note*: Be aware of food allergies.)
- Copy the handout "Sour/Bitter or Sweet Words" for each student.
- Copy the Parent Chat handout "What Does Verbal Bullying Look Like?" for each student to take home and discuss with their parents.

Activities:

- 1. Review the definition of bullying and what physical bullying looks like.
- 2. Say: "Bullying is not just physical, it can also be verbal.
- **3.** Ask: "What is verbal bullying?"
- 4. Distribute the handout "Verbal Bullying" and hold up the poster, if one was made. Tell students that sometimes students hurt other students by using their voices and words. Discuss the examples listed on the handout. Ask students to think of other examples of verbal bullying. Write their correct responses on the board, chart paper or electronic whiteboard. Ask them to select four new examples and write them on the handout on the blank lines.
- **5.** Ask for specific examples of words that hurt, for example: fat, stupid, ugly, etc. Discuss how hurtful such words can be.

- **6.** Ask: "Tell me about a time someone (no names) hurt you with their words." Ask students to share what happened but not to say names. After each student shares his or her experience, ask the class to repeat in unison the following:
 - "I am sorry that happened to you."
 - "That should not have happened to you."
 - "I hope that never happens again."

Explain that this is how they can provide *emotional support* to students who are bullied.

- 7. Ask: "What can you do when someone verbally bullies you?" Answer:
 - With a serious/strong face and a strong but calm voice say "Stop it!" or "So. That's your opinion. It doesn't matter what you say." Or "This is a waste of my time." (Run if you think you will be harmed.)
 - Walk off confidently and join others. (Remind students how to look confident as they walk away (e.g., stand up straight and walk in a relaxed but energetic way with a smile on your face and your head up). Randomly select students to demonstrate how to walk off confidently.
 - Report bullying to an adult. (This is not tattling.) Ask the adult to help you stay safe.
 - Try to stay away from the person who bullies you as much as you can.
 - Talk to an adult about how the bullying makes you feel.
- **8.** Remind students they should run if there is a chance they will be harmed.
- **9.** Randomly select students to role-play the above response to bullying.
- **10.** Ask: "What should you do when you see someone verbally bullied?" Answer:
 - Don't laugh.
 - With a serious/strong face and a strong but calm voice say "Stop it!" or say "So. That's your opinion. It doesn't matter what you say to any of us." Or say "This is a waste of our time."
 - Ask the person to walk off with you and join some friends. Run off if you think you and your friend will be harmed. (Remind students how to walk off confidentially (e.g., standup straight and walk in a relaxed but energetic way with a smile on your face and your head up).
 - Report the bullying to an adult. (This is not tattling.)
 - Talk to an adult and write about how it made you feel to see someone bullied.
 - Be kind to the person who is bullied.
 - Be a good example by treating others the way you want to be treated.
- 11. Randomly select students to role-play the above response to bullying.
- 12. Tell students you expect them to tell you or another adult when they are bullied, when they see someone bullied or when they hear about someone being bullied.
- **13.** Give students the handout "How Does It Feel to Be Verbally Bullied?" and guide them in completing the handout.

- **14.** Hold up one-half of a lemon (or sour candy) and *ask* "If I put this lemon in my mouth how would it taste?" (sour and bitter) Take a bite of the lemon (or sour candy) and make an ugly face. *Say*: "It is so sour and bitter I can hardly talk."
- **15.** Ask: "Would you rather have something sweet in your mouth or very bitter and sour?"
- 16. Say: "When I say something or do something to hurt someone it should be like putting a lemon (or sour candy) in my mouth. Before I say something mean to someone I should pretend I have a lemon (or sour candy) in my mouth and I can't talk because it is so bitter and sour. If I do this I will not say mean things to others. It is better to have kind words in our mouth. Let's pretend they are sweet like sweet candy. Pretend that hurtful words are sour and bitter, like a lemon or sour candy."
- 17. Give students the handout "Sour/Bitter or Sweet Words?" Guide students as they place the words listed at the bottom of the page in the appropriate column. If you wish, add words you often hear third graders use. Complete the worksheet yourself and read it to the students. Let them check their work. Ask students to circle two words under the "Sour/Bitter" column they think would be the most hurtful. Ask them to share their answers. Randomly select students to share the words they have circled. Discuss why the selected words would be most hurtful. Point out that different words are more hurtful to some students than others. Remind students that everyone is different, but we all have one thing in common, feelings.
- 18. Divide the class into groups of three or four students. Try not to group a student with those he bullies. Appoint a group leader for each group. Give each student the short story "The Bully Who Only Talked" and the short story worksheet. Ask the group leaders to read and follow the instructions at the top of the worksheet. After each group has discussed their answers, randomly select students to share their answers. Use the following answer key to guide your response to their answers. Then collect the worksheets.

Short Story Worksheet Answer Key:

- What bullying did Bob experience? (*Answer*: Verbal bullying-called names, social bullying-threatened to tell lies about Bob, physical bullying-Jesse threatened to beat Bob up)
- Do you think Kitty experienced any bullying from Jesse after he talked to Bob? Please explain your answer. (*Answers may vary*: It seems she probably did since Jesse wanted to know her name to make fun of her).
- What do you think would have happened if Bob would have hit Jesse when he was mad? (*Answer*: He would have been in trouble also, it would have made Jesse madder, probably would have caused more bullying).
- Why do you think Jesse got in trouble even though he didn't hit anyone? (*Answer*: He threatened to hurt someone and he was also already hurting them verbally and socially by calling them names and threatening to tell lies about Bob).
- Did Jesse tell the truth to Mr. Harrison? (*Answer*: No, He told him he did not do anything to Bob and said if Bob said he did anything that Bob was a liar).
- Is Jesse a very trustworthy person? Please explain your answer. (*Answer*: No).
- Do you think it was a good thing that Bob told Mrs. Rose what happened? (*Answer*: Yes. Jesse needed to be reported because he had threatened to hurt Bob physically and socially.

He was also was planning to hurt his cousin, Kitty verbally. Because there was a threat of hurting involved Bob needed to report what happened).

Discuss the following key messages and truths revealed in the short story.

- Students usually know who the bullies are. Bob knew Jesse was a bully and that is why he didn't want to tell Jesse his cousin's name.
- Bullies like to look for things to hurt people with. Jesse wanted to know Kitty's name so he could find more ways to make fun of her and hurt her.
- Bullies will hurt others by bullying family members or friends. Jesse knew Bob would not like it if he hurt Kitty's feelings or bullied her.
- It is still bullying if you threaten to hurt someone physically. Jesse threatened to beat Bob up if he didn't tell him Kitty's name.
- It is not ok to hit a bully if she is verbally attacking you. Bob wanted to hit Jesse but he knew that would not be the right thing to do.
- Sometimes there may not be rules about things that are still wrong. Jesse thought since he was not breaking any of the bathroom rules, (he thought) that he should not get into trouble.
- **19.** Review the major points of the lesson.

Journaling:

Ask students to write what they think happened when Jesse lied to Mr. Harrison about Bob in the short story. (Do you think Mr. Harrison believed him or do you think Jesse got in trouble?)

Parent Chat:

Ask students to take home the Parent Chat handout "What Does Verbal Bullying Look Like?" and discuss it with their parents.

Go Further:

- Occasionally, throughout the year, consider asking if anyone has recently been verbally bullied. As students share their stories, ask them to repeat after you the following:
 - o "I am sorry that happened to you."
 - o "It should not have happened to you."
 - o "I hope it never happens again."
- After you collect the short story worksheets, examine them to identify issues you may need to discuss with specific students.

| Name: | Date: |
|-------|-------|
| | |

Instructions: When instructed by your teacher, add examples of verbal bullying on the blank lines below.

Verbal Bullying

- Calling someone a mean name
- Making fun of someone's clothes
- Telling someone you are going to beat them up
- Making fun of someone's hair



- ______
- •
- •
- •

Instructions: Complete the following sentences by filling in the blanks.

| | How Does It Feel | to Be Verbally Bullied? |
|----|---|--------------------------------|
| 1. | I would feel | _if someone called me "fatso." |
| 2. | Someone would feelsomeone "fatso." | if I called |
| 3. | I would feel me "ugly." | if someone called |
| 4. | Someone would feelsomeone "ugly." | if I called |
| 5. | I would feelfun of my clothes. | if someone made |
| 6. | Someone would feelsomeone's clothes. | if I made fun of |
| 7. | I would feel they were going to beat me up. | if someone told me |
| 8. | Someone would feel was going to beat them up. | if I told them I |
| | | |

| Sweet |
|-------|
| |
| |
| |
| |
| |
| |
| |
| |
| |

Date:

Name:

Words: You are ugly, You are kind, You are pretty, Get out of here, You are nice, You are good, You are stupid, You are friendly, Dummy, Get away, Go away, You can't play with us, You're not invited to my party, You're fun, We are glad you are here, Welcome to our class, Play with us

Short Story

The Bully Who Only Talked

by Jeffrey Zare and Allan Beane, Ph.D.

Bob had a cousin named Kitty who went to his school. He knew Kitty didn't like to tell her name to anybody in his school.

One morning, Bob entered the boys' bathroom. Soon after, Jesse came into the bathroom. Bob didn't know Jesse very well because they were in different classes but he knew Jesse often bullied students. Jesse asked, "Bob, what's your cousin's name?"

"Kitty doesn't want me to tell anyone," thought Bob. "I can't tell you," said Bob.

"My sister told me your cousin's really slow. Her softball team always whips your cousin's real good. You and she are such slow pokes, snails go faster than you. Is her name Snail because she is a slow poke? Just tell me what her name is." Bob did not say anything.

Jesse became angry. He said, "You little wimp, tell me or I'll tell lies about you and I'll beat you into a pulp. You know I can."

Bob got angry. He felt like punching Jesse. Yet he knew it would be a bad idea to get into a fight. Instead, he said, "OK, her name is Kitty."

Jesse laughed, "Meow. Meow. You better get her some cat food for her birthday."

When Bob went back to his classroom, he told Mrs. Rose, his teacher, "When I went to the bathroom, Jesse from Mrs. Franklin's class went also. He asked me to tell him my cousin's name. When I didn't, he said he would punch me if I didn't."

Later in the day, the intercom in Jesse's classroom beeped.

"Yes," said Mrs. Franklin. "Please send Jesse to the office now," said Mr. Harrison, the principal.

"I didn't do anything!" shouted Jesse. Mrs. Henry said, "I don't know why you need to go. You can talk about it when you get there."

In the principal's office, Mr. Harrison asked, "Jesse, do you know why you were called here?" Jesse frowned, "I didn't do anything." Mr. Harrison said, "How about what you did in the bathroom?" Jesse said, "I didn't do anything in there. I didn't break any rules."

Mr. Harrison asked, "What about with Bob? Did you show him respect?" Jesse said, "I did nothing to him. I didn't hit him. If he says I hit him, he's a liar."

© 2009 by Jeffrey Zaremski, www.childstories.com

| Name: | Date: | |
|--|--|--|
| Instructions for Group Leader: Make sure each student in your group has a copy of the short stand this worksheet. Ask them to write their name and date on the worksheet. Ask each studer silently read the short story and to write their answers on this worksheet. Discuss with your group their answers. Make sure everyone in your group shares their answers and takes part in discussion. | | |
| | Short Story Worksheet | |
| | The Bully Who Only Talked | |
| What bullying did Bo | ob experience? | |
| - | xperienced any bullying from Jesse after he talked to Bob? Please explain your | |
| What do you think w | rould have happened if Bob would have hit Jesse when he was mad? | |
| Why do you think Je | sse got in trouble even though he didn't hit anyone? | |
| Did Jesse tell the trut | | |
| Is Jesse a very trustw | vorthy person? Please explain your answer. | |

Do you think it was a good thing that Bob told Mrs. Rose what happened?

Parent Chat

What Does Verbal Bullying Look Like?

| Pleas | r Parent or Guardian: Today we discussed what verbal bullying looks like. se complete the following items with your child. After completing each item, ask child to check its corresponding box. Please include the requested signatures return the signed form to me the next school day. Thank you! |
|----------|---|
| | Ask your child to tell you about <i>verbal bullying</i> . <i>Possible Answers:</i> When someone uses their voices and/or words to hurt another person on purpose. |
| | Tell your child that some adults verbally bully other adults. Let your child know bullying is not acceptable at any age. Explain that no one deserves to be bullied. |
| | Ask your child to share ways he or she has been verbally bullied or has seen others verbally bullied. |
| X | udent Signature X Parent/Guardian Signature |

LESSON C16

Do You Cyber Bully?

Learner Outcome:

By the end of this lesson students will be able to examine their online and cell phone behavior to determine if they engage in cyber bullying.

Preparation and Materials:

Copy the worksheet "Do You Cyber Bully?" for each student.

Activities:

- **1.** Review the previous lesson.
- 2. Say: "Cyber bullying is such an important topic, I want to continue our discussion about it."
- **3.** Distribute the worksheet "Do You Cyber Bully?"
- **4.** Ask students to read the instructions and complete the worksheet. Tell them you are not going to examine the worksheet and nor should anyone else.
- 5. After students complete the questionnaire, tell them if they have done any of the things listed on the worksheet they have engaged in cyber bullying behavior.
- **6.** Remind students that when they are online no one can see their facial expressions or hear their tone of voice, so it is difficult for them to understand their intent. All they see are the images and words.
- 7. Ask students to do what they can to prevent and stop cyber bullying.
- **8.** Review the major points of the lesson.
- **9.** Tell students to place the completed worksheet in their journals. When you find time, review their worksheets and note any cyber bullying problems.

Go Further:

Occasionally during the year ask students to complete the worksheet "Do You Cyber Bully?"

Instructions: Do not write your name on this worksheet. Place the completed worksheet in your journal. Read the behavioral statements and check under "yes" or "no" to indicate whether or not you engaged in the behavior. If you answer "Yes" to any of the statements, answer the questions listed below the table. Be truthful!

Do You Cyber Bully?

| Behavior | Yes | No |
|---|-----|----|
| Have you sent through a computer or cell phone a text message about an embarrassing secret about someone? | | |
| Have you sent or posted a gross image/picture of someone online or by cell-phone camera? | | |
| Have you used profanity or angry language with someone through a cell phone or computer? | | |
| Have you bombarded someone with hurtful and mean emails, text messages, etc.? | | |
| Have you used a cell phone or computer to spread malicious gossip, rumors, and lies? | | |
| Have you sent mean and ugly emails? | | |
| Have you used cell phones or computers to play cruel jokes on someone? | | |
| Have you used cell phones or computers to threaten anyone, making them fear their safety? | | |
| Have you used a computer to pretend you are someone you are not in order to get a student in trouble? | | |

If you answered "Yes" to any of the above questions, answer the following questions:

| Do you understand you are being hurtful, you are disobeying the Golden Rule, you may be doing something against the law, and you are making our school less peaceful and unsafe? Yes No |
|---|
| Do you agree to stop cyber bullying: (check one) Yes □ No □ |

REFERENCES

- Beane, Allan L. (1999). *The Bully Free Classroom*. Free Spirit Publishing Company, 217 Fifth Avenue North, Suite 200, Minneapolis, MN 55401-1299.
- Beane, Allan L. and Linda Beane. (2005). *Bully Free Bulletin Boards, Posters and Banners*. Free Spirit Publishing Company, 217 Fifth Avenue North, Suite 200, Minneapolis, MN 55401-1299.
- Beane, Allan L. (2004). How You Can Be Bully Free (Grades 9-12). www.bullyfree.com.
- Beane, Allan L. (2004). How to Help Your Child Be Bully Free (Grades 4-8). www.bulllyfree.com.
- Murphy, Lauren and Rohling, Claudia. (1994). *A Leader's Guide to Just Because I Am*. Free Spirit Publishing Company, 217 Fifth Avenue North, Suite 200, Minneapolis, MN 55401-1299.
- Murphy, Lauren and Rohling, Claudia. (1997). A Leader's Guide to We Can Get Along: A Child's Book of Choices. Free Spirit Publishing Company, 217 Fifth Avenue North, Suite 200, Minneapolis, MN 55401-1299.



Allan L. Beane, Ph.D. and Linda Beane

Allan L. Beane, Ph.D., is an internationally recognized author, speaker and expert on bullying. He has over 36 years experience in education, which includes teaching special education, teaching regular education, serving as Director of a School Safety Center and serving as vice president of a university. He has served as an expert in criminal cases and as a consultant in lawsuits involving bullying. He has also made numerous television appearances.

Dr. Beane's son was bullied in seventh grade and high school. Bullying contributed to his son's untimely death at the age of 23. His son's life inspired him to write his first book, *The Bully Free Classroom*, and other books about bullying. His first book is in several languages. Schools and districts all over the United States have adopted his Bully Free Program.

As a dynamic and highly sought-after speaker in the United States and other countries, Dr. Beane presents keynote addresses, presentations and workshops for school districts, organizations, colleges, students and parents. His down-to-earth speaking style, inspirational stories and practical strategies appeal to audiences everywhere.

Linda Beane has over 20 years of experience in educational settings. She is the co-author of several anti-bullying books included in the Bully Free Program. Also a mother and grandmother, Linda has been widely recognized for her support of children and her responsiveness to their needs.

Allan and Linda operate Bully Free Systems, a company dedicated to preventing and stopping bullying. Since the death of their son Curtis, in whose death bullying played a part, they have devoted their lives to creating safe and supportive learning environments where all students can have a sense of belonging and acceptance. For information on speaking, training and workshop opportunities, visit www.bullyfree.com.